

**MINUTES**  
**LAW LIBRARY ADVISORS' MEETING**  
**October 23, 2019**

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, October 23, 2019, at 12:07 p.m. in the Law Library conference room #5 at 701 E. Twiggs Street. The Advisors present were Judge Nash, James Schmidt, Esq., Paige Greenlee, Esq. and Susan Miles Whitaker, Esq. Also in attendance were Paul Johnston, Esq. (representing the County Attorney's office), Lisa Wagner and Norma Wise.

James Schmidt, as Chair, opened the meeting at 12:07pm and followed the set agenda previously noticed.

Review and approve the Minutes of the Law Library Advisors' Meeting dated April 24, 2019

The Minutes of the meeting of the Law Library Advisors were reviewed and discussed. There being no discussion on these Minutes, Judge Nash moved and Susan Miles Whitaker seconded the motion to accept the Minutes as presented. The motion was passed unanimously

Law Library Manager's Report

- a. *Statistics Overview* - Norma Wise presented the Manager's Report updating the Advisors on comparison of September 2018 and September 2019. Norma explained that all is still going well. Unfortunately, due to the librarian just coming on board, it will be a month or two yet before she is up to speed and able to arrange programs/classes.
- b. *Budget-Expenditure Review* - The Law Library's final FY19 Budget was reviewed by Ms. Wise from a report prepared by Sheryl Herold, Library Services Fiscal staff member. The expenditures were within the limits for the fiscal year before reappropriations will be done in November 2019. LAW has no reappropriations waiting, so although this is noticed as an interim report, there should be no changes to the final report.

Old Business

A newest new librarian has been hired. Her name is Nicole Rivera-Marrero who started on September 2, 2019. Nicole comes to us from the Robert F. Saunders branch where she was a Guide 2. Nicole earned her Masters Degree in Library and Information Sciences in June 2019, and we were

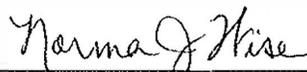
fortunate to be able to offer her a full-time librarian position. Nicole is very motivated to learn about law librarianship and is a very quick learner. As soon as she is up to speed in answering our customers' questions, she will be reviving our programming. Nicole also speaks Spanish, which is an added bonus for the law library in not having to call an interpreter when she is on duty.

### New Business

Mrs. Wise updated the Advisors as to working with the Hillsborough County Law Week Committee for our second year. We have had one meeting so far and it was a major success due to the Friends of the John F. Germany Library supplies pizza and sodas. The law library will again be hosting the Hillsborough County Public Schools Art Contest.

There being no further items to discuss, the meeting was adjourned at 12:35pm.

The next meeting of the Law Library Advisors will be held on Wednesday, December 11, 2019, at 12:00pm.



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Norma J. Wise  
Ex Officio Secretary to the Law Library Advisors