

MINUTES

Law Library Advisors' Meeting

October 22, 2014

Pursuant to notice duly given, the James J. Lunsford Law Library Advisors ("Advisors") met on Wednesday, October 22, 2014, at 12noon, in the Law Library conference room at 701 E. Twiggs Street. The Advisors present were Susan Johnson-Velez, Esq., Judge Christopher Nash, James Schmidt, Esq. and Susan Miles Whitaker, Esq. Tom Fass, Assistant County Administrator, acted as unofficial Chairman for this initial meeting. Also in attendance were Jennie Tarr, Esq., Andrew Breidenbaugh, Bernadette Cooper, Wes Roe, Bill Spradlin and Norma Wise.

Mr. Fass followed the publicized agenda and reviewed the information provided to the Advisors (copies attached hereto). He gave a brief history of the Law Library's new Ordinance and reviewed the projects and initiatives of the Law Library since the reorganization under the County Administrator's office in September 2014. Tom also reviewed the Law Library's budget for the upcoming FY15 and advised that the Law Library is in good shape financially. The Law Library will be working on many of the projects and initiatives to further expand its efficiencies under the County Administrator's and Board of County Commissioners' requirements. A discussion was also held as to the Law Library's hours. The Advisors asked that before the hours are cut too much to wait until the projects and initiatives are all in place to see if they make a difference to patron usage of the Law Library during the evenings and weekends. Also, it was suggested that the Law Library be open at least one weekend day.

Jennie Tarr, Esq. handed out a document to the Advisors to enhance their understanding of operating in the Sunshine. Tom Fass and Jennie Tarr also stated they would work on draft governance documents for the Advisors to be emailed to them and discussed at the next meeting.

The Advisors discussed the frequency of when they would be meeting. It was decided to meet at the Law Library on the fourth Wednesday of every other month at noon, except for the next meeting which will be held on December 17, 2014, due to the Christmas holiday.



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Norma J. Wise

Ex Officio Secretary to the Advisors